2022-2023 FAFSA GUIDE

This guide will help you to complete your FAFSA form for the 2022-2023 academic year (July 1, 2022 – June 30, 2023). Carefully read the following steps and do not hesitate to contact the Financial Aid Office if you need assistance.

**Determine your dependency status**

If you can answer “Yes” to any of the following questions, you are an independent student for federal student aid purposes and you are not required to report your parents’ income information. If you are a dependent student for federal student aid purposes, you are required to report your and your parents’ income information.

- Were you born before January 1, 1999?
- **As of today**, are you married?
- At the beginning of the 2022-2023 school year, will you be working on a master's or doctorate program (such as an MA, MBA, MD, JD, PhD, EdD, or graduate certificate, etc.)?
- Are you currently serving on active duty in the U.S. Armed Forces for purposes other than training?
- Are you a veteran of the U.S. Armed Forces?
- Do you have children who will receive more than half of their support from you between July 1, 2022 and June 30, 2023?
- Do you have dependents (other than your children or spouse) who live with you and who receive more than half of their support from you, now and through June 30, 2023?
- At any time since you turned age 13, were both your parents deceased, were you in foster care or were you a dependent or ward of the court?
- As determined by a court in your state of legal residence, are you or were you an emancipated minor?
- Does someone other than your parent or stepparent have legal guardianship of you, as determined by a court in your state of legal residence?
- At any time on or after July 1, 2021, did your high school or school district homeless liaison, the Director of an emergency shelter or transitional housing program funded by the U.S. Department of Housing and Urban Development, or the Director of a runaway or homeless youth basic center or transitional living program determine that you were an unaccompanied youth who was homeless or self-supporting and at risk of being homeless?

**Gather all documentation required to complete the FAFSA form**

- Your social security card. If you are a dependent student, you are required to submit your parents/stepparents’ social security numbers and dates of birth.
- Your Driver's License (if you have one).
- Your Alien Number, if you are not a U.S. Citizen.
- Your and your parents/spouse’s 2020 Income Tax Returns and W-2/1099 forms. Note: If you (or your parent) are married/remarried as of the day you are submitting the FAFSA, you must include your spouse/stepparent’s 2020 income tax information. If you (your spouse/parents) had income from work outside the United States and/or territories, you must use the tax form equivalent to the U.S. Income Tax Return.
- Your and your parents/spouse’s untaxed income for 2020: Social Security benefits, Social Veterans Benefits, Retirement Pensions, unemployment, economic assistance from friends and relatives, etc.
- Information on federal benefits received during 2020 and/or 2021 from the following programs: Medicaid, Supplemental Security Income (SSI), SNAP, Free or Reduced-Price School Lunch, TANF, WIC.
- Your and your parents/spouse’s savings and investment accounts information. (Balance amounts)
- Information on child support paid or received during 2020.
- Your FSA ID. If you are a dependent student, your parent must have a valid FSA ID.
- PUPR’s School Code: ***014255***
Create your FSA ID credentials (Username and Password)

You can create your access credentials using the Department of Education’s unified webpage https://studentaid.gov. Remember that if you are a dependent student, one of your parents must create their own FSA ID credentials using their own email and phone number. As mandated by the Department of Education, only the owner can create the FSA ID credentials and use them to access the Department of Education systems as well as to sign the FAFSA form and other required documents.

- Go to https://studentaid.gov. To obtain the best browsing experience, it is recommended to use Google Chrome as your internet browser tool.

- If you have a valid FSA ID, select “Log In”. If you do not have an FSA ID, select “Create Account”. If you have an FSAID but need to reestablish your account, after selecting “Log In”, select “Forgot My Username” or “Forgot My Password”. If your attempt to reestablish your account is not successful, you must contact the Student Aid Information Center at 1-800-433-3243 to get assistance to reset your FSA ID account.

- If selecting “Create Account”, the following reminder regarding the uses and importance of your FSA ID credentials. Then, select “Get Started”.

Create an Account (FSA ID)

Whether you’re a student, parent, or borrower, you’ll need to create your own account to complete federal student aid tasks.

What You Can Use Your Account For
- Filling out the Free Application for Federal Student Aid (FAFSA®) form
- Signing your Master Promissory Note (MPN)
- Applying for repayment plans
- Completing loan counseling
- Using the Public Service Loan Forgiveness Help Tool

Items Needed to Create an Account
- Social Security number
- Your own mobile phone number and/or email address

Get Started
or
Log In
• Provide your Name, Date of Birth and Social Security number. You must enter your information as it appears on your Social Security Card. Then, select “Continue”.

• On this page, you will be able to create your Username and your Password. Save your FSA ID Credentials in a safe place and do not share them. Then, select “Continue”.
• Enter the requested information. You must provide information that is current, correct, and complete.

• Communication preferences – Select how you prefer to receive your communications. Then, select “Continue”.

It is highly recommended to take this option to use your cell phone to retrieve your account if you forget your FSAID credentials.
• On this screen you will be able to select four challenge questions which will help you to reestablish your password when necessary.

• Review and correct your information, as necessary. Check the box to agree with the Federal Student Aid’s page terms and select “Continue”.
• On this step, you are required to verify your phone number and/or email as recovery options. Click on each option to allow the system to send a message with the confirmation code.

• At least, one recovery method must be verified. If you are not able to confirm one of the two recovery methods, you will be required to click on “Previous” to delete the recovery method that you were not able to verify.

• After verifying your recovery method, select “Finish”.

Create an Account (FSA ID)
Step 7 of 7
Account Recovery
Only a verified email address OR a verified mobile phone number is required, but if you provided both on previous screens, you MUST verify both below.

Verify My Mobile Phone Number

Verify My Email Address

Previous Finish

Previous Finish

Previous Finish
After you have created your FSAID credentials, if your parents need to create their FSAID, select “Return to Log In” and select “Create an Account” and allow them to repeat the steps. Otherwise, you are ready to start the 2022-2023 FAFSA form.

Complete your FAFSA form

Once you accessed your account through https://studentaid.gov, select “APPLY FOR AID”. Then click on “Complete the FAFSA® Form”.

The system will require you to log in again. Select “Log In”.
• Select “I am a student and want to access the FAFSA form”.

• Select “Log In to Continue”.

• Enter you FSAID credentials and select “Log In”.
• You are required to read and accept the Responsibility Disclaimer.

• Select “Start 2022-23 FAFSA Form”. The 2022-2023 FAFSA form will cover the following terms: FALL 2022, WINTER 2022 and SPRING 2023.

• Create a save key. Then, select “Continue”.


• This section will allow you to get additional information related to the FAFSA form you will complete. You should select “Expand All”.

Introduction - 2022-23 FAFSA® Form

Let's get started!

Review the resources below to help complete your FAFSA form.

- How can I get help completing my FAFSA® form?
- How many steps does it take to complete my FAFSA® form?
- How long will it take to complete my FAFSA® form?
- Can I save my FAFSA® form if I can’t finish it?
- What documents do I need to complete the FAFSA® form?
- How do I sign the FAFSA® form?
- What is FAFSA web’s security and privacy?

• Carefully read the questions and definitions. Refer to the help section or contact your Financial Aid Officer to clarify your doubts. After reading all items, select “Continue”.

- What documents do I need to complete the FAFSA® form?
- How do I sign the FAFSA® form?
- What is FAFSA web’s security and privacy?
• The information presented on this page will be according to the personal information you entered when creating the FSA ID credentials. If a correction to this information is needed, you should correct your FSA ID credentials prior to completing the FAFSA form.

• Review and update your email address and your phone number. Then, select "Continue".
• Provide your current/permanent mailing address.

**STUDENT INFORMATION**

**Student Address**

Your Permanent Mailing Address (include apt. number)

1122 STRAIGHT STREET

Your City (and country, if not U.S.)

LEESBURG

Your State

Maryland

Your ZIP Code

20705

• **State of Residency:** Inform if you have lived in the state of your permanent mailing address for at least 5 years. If the answer is “NO”, report your current State of Residency and date when you started establishing your residency in that state. Note: This question is not related to your legal citizenship status in the United States.

**STUDENT INFORMATION**

**Student Residency and Eligibility**

Have you lived in Maryland for at least 5 years?

- Yes
- No

Are you a U.S. citizen?

Select

- Yes, I am a U.S. citizen (or U.S. national).
- No, but I am an eligible noncitizen.
- No, I am not a citizen or eligible noncitizen.

- Continue

• Answer if you are a U.S. Citizen. Then, select “Continue”.

- If you are not a U.S. citizenship but you are an eligible noncitizen, you will be required to enter your “Alien” number.

- Your Alien Registration Number

- Continue
• High School completion status: Select how you completed your high school (Diploma, GED/State equivalent program, or Home schooling program).

• Select what college degree you will be working on during the 2022-2023 academic year.

• Report if at the beginning of the 2022-2023 academic you will have completed your first bachelor’s degree or equivalent degree.

• Select your grade level at the beginning of the 2022-2023 academic year. The grade level is based on the total credits completed towards your program degree.
• Answer if you would like to be considered for the Work-Study program.

  Are you interested in being considered for work-study? 
  
  ○ Yes
  ○ No
  ○ Don't know

• Select your gender.

  STUDENT INFORMATION
  Student Selective Service

  Are you male or female?
  
  ○ Male
  ○ Female

• If you are male, you are required to be registered with the Selective Service System. If you are not registered and are between 18 - 25 years old, you may request to be registered with the Selective Service through the FAFSA form.

  👀 Most male citizens and immigrants must register with the Selective Service System to receive federal student aid.

  Are you registered with the Selective Service System?
  
  ○ Yes
  ○ No

• Provide your Driver’s License number and License State (if you have one).

• Select if, at any time during your childhood, you were in the Foster care system.

  Student Foster Care and Parent Education Completion

  Are you a foster youth or were you in the foster care system at any time?
  
  ○ Yes
  ○ No
• Select your parents’ highest completed school level. If not sure, select “Other/unknown”.

What's the highest school completed by Parent 1?

Select
- Middle school/junior high
- High school
- College or beyond
- Other/unknown

• Report if you have received any federal student aid before. This includes federal grants, work-study program and student loans.

**Student Eligibility Worksheet**

Have you ever received federal student aid? 🎓
- Yes
- No

• Report if you have been convicted for the possession or sale of illegal drugs while you were receiving federal student aid. Some convictions may affect your eligibility to get federal student aid.

Have you been convicted of the possession or sale of illegal drugs for an offense that occurred while you were receiving federal student aid (grants, work-study funds, and/or loans)? 🎓
- Yes
- No

**If you answer “Yes” to this question, the system will present additional questions to determine if may be eligible for federal student aid despite the reported conviction.**

• If you completed your High School through diploma, you are required to enter your High School information. Then, select “Search”.

![Image of Add Your High School form]
• Select your High School. Then, select “Continue”. Note: If your school is not included in the search results, select “I can’t find my school” to manually enter your high school’s information.

• After selecting your High School, this message will be displayed to confirm that your high school was added to your FAFSA form. Select “Continue”.

• Search for your postsecondary institution school code. Select “Search by Federal School Code”.

Polytechnic University of Puerto Rico
• Enter PUPR’s school code: **014255**. This code is valid for all Polytechnic University of Puerto Rico’s campuses (San Juan, Orlando and Miami). Then, select “**Search**”.

![Search by School Name, City, State](image)

**Federal School Code**

- **014255**

- **Search**

• Check the box to select our Institution. Then, select “**Continue**”.

![Search Results](image)

- **Polytechnic University of Pr**
- **Federal School Code: 014255 | Hato Rey, PR**
- **View College Info**

• After selecting your school, you must select your housing plan while in school.

![Selected Colleges and Housing Info](image)

**Polytechnic University of Pr**

**Federal School Code: 014255 | Hato Rey, PR**

**Select Housing Plan**

- **On Campus**: The student will stay in students housing provided by the school. **This option applies to San Juan Campus only**.
- **With parents**: The student lives with parents.
- **Off Campus**: The student lives by his own or with relatives other than parents.

**Add More Schools**

**After selecting your housing plan, you will be able to add up to 9 additional colleges you are interested in providing your FAFSA results.**
• Report your legal marital status as of the day you are completing the FAFSA form.

• Answer the following questions regarding your dependents (if any).

**Does the student have dependents?**

**Dependent Children**

Do you now have or will you have children who will receive more than half of their support from you between July 1, 2022, and June 30, 2023?

- Yes
- No

**Other Dependents**

Do you have dependents (other than your children or spouse) who live with you and who receive more than half of their support from you, now and through June 30, 2023?

- Yes
- No

• Answer the following questions regarding your dependency status.

**Student Additional Dependency Questions**

Answer the following questions to determine if you are required to provide information about your parents on your FAFSA® form. Select all that apply or "None of the above."

- Are you currently serving on active duty in the U.S. armed forces for purposes other than training?
- Are you a veteran of the U.S. armed forces?
- At any time since you turned age 13, were both your parents deceased, were you in foster care, or were you a dependent or ward of the court?
- As determined by a court in your state of legal residence, are you or were you an emancipated minor?
- Does someone other than your parent or stepparent have legal guardianship of you, as determined by a court in your state of legal residence?
- None of the above
• Report if, during or after July 1st, 2021, you have been declared to be homeless or at risk of being homeless.

Student Homelessness Filter Question

On or after July 1, 2021, were you homeless or were you self-supporting and at risk of being homeless? ☐

☐ Yes
☐ No

• If you have been classified as a dependent student, you are required to provide your parents’ information. Answer the following question and select “Continue”.

Dependent Student Status

Based on your answers to the dependency status questions, you are considered a “dependent” student. This means you must provide parental information. Select the “I will provide information about my parent(s)” option and “Continue” to continue filling out your FAFSA® form.

If you have a special circumstance and are unable to provide parental information under very limited circumstances, you may be able to submit your FAFSA® form without parental information. Select the “I am unable to provide information about my parent(s)” option and “Continue” for additional information.

☐ I will provide information about my parent(s).
☐ I am unable to provide information about my parent(s).

• Review the following information to select your parents’ marital status. Then, select “Continue”.

Since you have been identified as a dependent student, you will need to provide information about your parent(s). You must identify and report information about your parent(s) even if you don’t live with him or her. Use the following criteria to determine whose information you should report in the “Parent Demographics” and “Parent Financials” sections of the FAFSA® form:

- My parents live together (married or unmarried).
- My parents are divorced or separated, and I live with one parent more than the other.
- My parents are divorced or separated, and I live with both parents equally.
- I was legally adopted.
• Select your parents’ marital status as of the day you are completing the FAFSA form. If they are married, divorced/separated or widower, you are required to enter the estimated date of their marital status.

• Enter the personal information for your first parent. After this, you will be required to report the personal information for your second parent (if reporting information for both parents).

• State of Residency: Inform if your parents have lived in the state of their permanent mailing address for at least 5 years. If the answer is “NO”, report their current State of Residency and date when they started establishing residency in that state. Note: This question is not related to your parents’ legal citizenship status in the United States.
• Enter the amount of people in your parents’ household. Do not include yourself in this amount.

• Enter the amount of people in your parents’ household that will be in college during this academic year.

• Inform if your parents filed the 2020 income tax return.
• Select your parents’ tax return form filed and their marital status for tax filing purposes.

What type of income tax return did your parents file for 2020?

- IRS Form 1040

For 2020, what is your parents’ tax filing status according to their tax return?

- Married-filed joint return

The 1040PR form (Puerto Rico’s 1040 form) cannot be used for this purpose.

Based on your parents’ filing status and tax return form filed, the system will determine if you can use the IRS Data Retrieval Tool to electronically transfer the income data into the FAFSA.

• If your parents submitted the IRS Form 1040 and are eligible to use the IRS Data Retrieval Tool (IRSDRT) to electronically import their data, select "Proceed to the IRS". Your parent will be required to enter their FSA ID credentials to access the IRS page.

• After successfully importing the income information, the following screens will be presented. However, since the IRSDRT was used, for privacy purposes, the information fields will display the message of “Transferred from IRS” and you will not be able to make any changes.

• Using the IRSDRT tool will limit errors and speed up the verification process of your application. However, if your parents are not eligible to use the IRSDRT tool, you can use the following table as a reference to answer questions about your parents’ income.

2020 Income Reference Chart according to Puerto Rico and U.S. Internal Revenue Service Forms

<table>
<thead>
<tr>
<th>FAFSA Element</th>
<th>FAFSA #</th>
<th>PR Tax Return Planilla PR – No Federal 1040PR</th>
<th>Form 1040 and Schedules 1, 2, 3, C, F &amp; K-1</th>
<th>Form 1040X (Amendment)</th>
<th>Tax Return Transcript</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adjusted Gross Income Ingreso Bruto Ajustado</td>
<td>S #36 P #84</td>
<td>Página 2, Encasillado 1, Línea 5 d Anejo CO línea 6 (B+C)</td>
<td>Line 11</td>
<td>Line 1C</td>
<td>Adjusted Gross Income per Computer</td>
</tr>
<tr>
<td>U.S. Income Tax Paid Impuestos Pagados</td>
<td>S #37 P #85</td>
<td>Página 2, Encasillado 3, Línea 26 d Anejo CO Parte III, Línea 10</td>
<td>Line 22 minus Schedule 2 - Line 2 (If negative, enter $0)</td>
<td>Line 8 (or if box 8962 is checked on 1040X Line 15, use 1040X Line 8 minus Line 29 from Form 8962)</td>
<td>Income Tax After Credits per Computer minus Excess Advance Premium Tax Credit Repayment Amount</td>
</tr>
<tr>
<td>Income Earned from Work Ingreso de Trabajo</td>
<td>S #38-39 P #86-87</td>
<td>Forma W-2 ó Página 2, Parte 1, Línea 1 B y C y Línea 2, suma de letras M, P, R y S d Anejo CO líneas 1 &amp; 2 más Línea 3, letras M, P, R y S</td>
<td>Form W-2, Box 1 or Form 1040 Lines 1 + Schedule 1 Line 3 + Line 6 + Schedule K1 (IRS Form 1065) – Box, 14 (Code A) If any individual line item is negative, exclude that amount from calculation.</td>
<td>/</td>
<td>/</td>
</tr>
<tr>
<td>American Opportunity and Lifetime Learning Credits Crédito contributivo Oportunidad Educativa</td>
<td>S #43a P #91a</td>
<td>N/A</td>
<td>Schedule 3 - Line 3</td>
<td>Amount of nonrefundable education tax credits included in 1040X Line 7, Form 8863 Line 19</td>
<td>Education Credit per Computer</td>
</tr>
<tr>
<td>Payments to tax-deferred pensions and retirement plans Aportaciones a Planes de Ahorros o Retiro</td>
<td>S #44a P #92a</td>
<td>Forma W-2 PR, Encasillados 14 y 15</td>
<td>Form W-2, Boxes 12a - 12d: Codes D, E, F, G, H and S.</td>
<td>Form W-2, Boxes 12a - 12d: Codes D, E, F, G, H and S.</td>
<td>/</td>
</tr>
<tr>
<td>IRA deductions and payments to self-employed SEP, SIMPLE, Keogh and other qualified plans</td>
<td>Schedule 1 Line 15 + Line 19</td>
<td>Part III Supporting Documents, if indicated</td>
<td>KEOGH/SEP Contribution Deduction + IRA Deduction per Computer</td>
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<tr>
<td>Aportaciones a Planes Privados de Retiro (cuentas SEP, SIMPLE, Keogh y otros planes cualificados)</td>
<td>S #44b P #92b</td>
<td>Anejos A, Parte 1, Línea 7 Anexos J, K, L y M, Parte 3, Línea 28</td>
<td>Tax exempt Interest Income Ingreso por Intereses Exentos de Impuestos</td>
<td></td>
<td></td>
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<tr>
<td>Tax exempt Interest Income Ingreso por Intereses Exentos de Impuestos</td>
<td>S #44d P #92d</td>
<td>Anejo FF Parte 1, Línea 4, Anejo IE Parte 2, Línea 2, suma de Letras A hasta I</td>
<td>Tax-exempt Interest</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Untaxed portions of IRA distributions and pensions Parte no tributada de distribuciones de cuentas IRA o planes de pensión de Retiro</td>
<td>S #44e P #92e</td>
<td>Anejo H Línea 12 menos Línea 7</td>
<td>Total IRA distributions + Total Pensions and Annuities minus Taxable IRA Distributions + Taxable Pensions and Annuities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Untaxed Portions of Health Savings Accounts Otro ingreso no tributado</td>
<td>S #44h P #92h</td>
<td>Anejo II, Parte II</td>
<td>Health Savings Account Deduction per Computer</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Payments to Tax-Deferred Pension Plans** (Aportaciones a Planes de Ahorros o Retiro) - Report amount in box #14 and #15 (PR W2) or amounts in box #12 (D, E, F, G, H and S only) from W-2 Form.

- Enter your parents’ amount of Adjusted Gross Income. If the tax return form shows a negative adjusted gross income value, enter $0.
• Enter both parents’ income from work.

**Parent Income from Work**

How much did your Parent 1 (father/mother/stepparent) earn from working (wages, salaries, tips, etc.) in 2020?

This amount is your Parent 1 (father/mother/stepparent’s) portion of IRS Form 1040-line 1 • Schedule 1, lines 3 + 6 – Box 14 (Code A) of Schedule K-1 (Form 1065).

$ 

How much did your Parent 2 (father/mother/stepparent) earn from working (wages, salaries, tips, etc.) in 2020?

This amount is your Parent 2 (father/mother/stepparent’s) portion of IRS Form 1040-line 1 • Schedule 1, lines 3 + 6 – Box 14 (Code A) of Schedule K-1 (Form 1065).

$ 

• Report if your parents filed a Schedule 1. Please, read explanation following the question for applicable exemptions.

**PARENT INFORMATION**

**Parent Simplified Path Determination**

You indicated that your parents filed an IRS Form 1040. Did your parents file a Schedule 1? Select No if your parents did not file a Schedule 1 or only filed a Schedule 1 to report: unemployment compensation, educator expenses, IRA deduction, student loan interest deduction, or Alaska Permanent Fund dividend. Learn more about Schedule 1. 

- Yes
- No
- Don’t know

• If you answered “Yes” or “Don’t Know” to the previous question, you will have to answer the following question.

As of today, are either of your parents a dislocated worker?

- Yes
- No
- Don’t know
Based on your answer to the previous two questions, you may be required to answer the following question to confirm if any house member received benefits from Medicaid, SSI, SNAP, Free or Reduced-Price School Lunch, TANF or WIC.

In 2020 or 2021, did you, your parents, or anyone in your parents’ household receive benefits from any of the federal benefits programs listed below?

Select all that apply or “None of the above.” If, at the time you are completing the FAFSA form, you, your parents, or anyone in your parents’ household did NOT receive any of these benefits during 2020 or 2021, but do receive any of them on or before December 31, 2021, you must return to the FAFSA form and update your response.

Answering these questions will not reduce eligibility for student aid or these programs.

- Medicaid
- Supplemental Security Income (SSI)
- Supplemental Nutrition Assistance Program (SNAP)
- Free or Reduced Price School Lunch
- Temporary Assistance for Needy Families (TANF)
- Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)
- None of the above

Do not skip any question regarding your parents’ income and assets.

Parent Skip Remaining Questions?

Do you want to skip the remaining questions about your and your parents’ income and assets?

- Yes
- No
• Enter the income tax paid amount. Note: This is the actual amount paid in taxes not the total income received from work.

**Parent Additional IRS Info**

Enter the amount of your parents' income tax for 2020. 
*This is the total amount of IRS Form 1040—line 22 minus Schedule 2—line 2. If negative, enter a zero here.*

$0.00

• Answer the following items. Enter $0 if the item does not apply. In the event the information has been transferred using the IRSDRT, you will not be able to or make corrections to such items.

**Parent Questions for Tax Filers Only**

⚠️ Please provide a valid response for all questions. If there is nothing to report, the answer should be zero.

Did your parents have any of the following items in 2020? Enter amounts for all that apply.

- Combat pay or special combat pay. This should be zero for enlisted persons and warrant officers (including commissioned warrant officers) because combat pay is entirely nontaxable. Only enter taxable combat pay included in your parents’ adjusted gross income.
  
  $0.00

- Student college grant and scholarship aid reported to the IRS in your parents’ income. Includes AmeriCorps benefits (awards, living allowances, and interest accrual payments), as well as grant and scholarship portions of fellowships and assistantships.

  $0.00

- Education credits (American Opportunity Tax Credit or Lifetime Learning Tax Credit) from 1040 Schedule 3—line 3.

  $0.00

- Untaxed portions of IRA distributions and pensions from IRS Form 1040—(lines 4a + 5a) minus (lines 4b + 5b). Exclude rollovers. If negative, enter a zero here.

  $0.00

- IRA deductions and payments to self-employed SEP, SIMPLE, Keogh, and other qualified plans from IRS form 1040 Schedule 1—total of lines 15+19.

  $0.00

- Tax exempt interest income from IRS Form 1040—line 2a.

  $0.00
• On this screen you should report the money paid for child support, as well as income received from cooperative education programs or employment programs based on your financial need. Do not include child support payments for dependents that are included in your parents' family household.

Parent Additional Financial Info

⚠️ Please provide a valid response for all questions. If there is nothing to report, the answer should be zero.

Did your parents have any of the following items in 2020? Enter amounts for all that apply.

Child support your parents paid because of divorce or separation or as a result of a legal requirement. Don't include support for children in your parents' household.

$ 0.00

Earnings from work under a Cooperative Education Program offered by a college.

$ 0.00

Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships.

$ 0.00

• Provide the answers to the following questions about non-taxable income as they apply to your parents.

Parent Untaxed Income

⚠️ Please provide a valid response for all questions. If there is nothing to report, the answer should be zero.

Did your parents have any of the following items in 2020? Enter amounts for all that apply.

Child support received for all children. Do not include foster care or adoption payments.

$ 0.00

Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits). Do not include the value of on-base military housing or the value of a basic military allowance for housing.

$ 0.00

Payments to tax-deferred pension and retirement savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 Form in Boxes 12a through 12d, codes D, E, F, G, H, and S. Don't include amounts reported in code DD (employer contributions toward employee health benefits).

$ 439.00

Veterans noneducation benefits such as Disability, Death Pension; or Dependency and Indemnity Compensation (DIC); and/or VA Educational Work-Study allowances.

$ 0.00

Other untaxed income not reported, such as workers' compensation, disability benefits, etc.

$ 0.00
• On this screen, if your parents’ assets exceed $0.00, answer “Yes” and report the balance of current checking and savings accounts, investment accounts as well as business value.

**Parent Assets**

As of today, does the total amount of your parents’ current assets exceed $0.00? ☐

- ☐ Yes
- ☐ No

As of today, what is your parents’ total current balance of cash, savings, and checking accounts? $122.00

As of today, what is the net worth of your parents’ investments, including real estate (not your parents’ home)? $0.00

As of today, what is the net worth of your parents’ current businesses and/or investment farms? **Don’t include** a family farm or family business with 100 or fewer full-time or full-time equivalent employees. $0.00

• Once the Parent Income Information section is complete, you will go to the Student Income Information section.

• Inform if you filed a 2020 income tax return.

**Student Tax Filing Status**

⚠️ Attention! You must provide financial information from your 2020 tax return on the following pages.

ℹ️ Because the FAFSA® form belongs to the student, “you” and “your” always (unless otherwise noted) refer to the student.

For 2020, have you completed your IRS income tax return or another tax return?

Select

- Already completed
- Will file
- Not going to file
• Select the tax return form type you filed and your marital status for tax filing purposes.

The 1040PR form (Puerto Rico’s 1040 form) cannot be used for this purpose.

Based on your filing status and tax return form filed, the system will determine if you can use the IRS Data Retrieval Tool to electronically transfer the income data into the FAFSA.

• If you submitted the IRS Form 1040 and are eligible to use the IRS Data Retrieval Tool (IRSDRT) to electronically import your data, select “Proceed to the IRS”.

• After successfully importing the income information, the following screens will be presented. However, since the IRSDRT was used, for privacy purposes, the information fields will display the message of “Transferred from IRS” and you will not be able to make any changes.

• Using the IRSDRT tool will limit errors and speed up the verification process of your application. However, if you are not eligible to use the IRSDRT tool, use the following table as a reference to answer questions about your 2020 income.

2020 Income Reference Chart according to Puerto Rico and U.S. Internal Revenue Service Forms

<table>
<thead>
<tr>
<th>FAFSA Element</th>
<th>PR Tax Return Planilla PR – No Federal 1040PR</th>
<th>Form 1040 and Schedules 1, 2, 3, C, F &amp; K-1</th>
<th>Form 1040X (Amendment)</th>
<th>Tax Return Transcript</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adjusted Gross Income</td>
<td>Página 2, Encasillado 1, Línea 5 ó Anejo CO líneas 6 (B+C)</td>
<td>Line 11</td>
<td>Line 1C</td>
<td>Adjusted Gross Income per Computer</td>
</tr>
<tr>
<td>U.S. Income Tax Paid</td>
<td>Página 2, Encasillado 3, Línea 26 ó Anejo CO Parte III, Línea 10</td>
<td>Line 22 minus Schedule 2 - Line 2 (If negative, enter 50)</td>
<td>Line 8 (or if box 8962 is checked on 1040X Line 15, use 1040X Line 8 minus Line 29 from Form 8962)</td>
<td>Income Tax After Credits per Computer minus Excess Advance Premium Tax Credit Repayment Amount</td>
</tr>
<tr>
<td>Income Earned from Work</td>
<td>Forma W-2 ó Página 2, Parte 1, Línea 1 ó 1 C y 2, suma de letras M, P, R y S ó Anejo CO líneas 1, 2 y S ó Anejo CO líneas 1 y 2, más Linea 3, letras M, P, R y S</td>
<td>Form W-2, Box 1 or Form 1040 Lines 1 ó 1 Line 3 ó 6 ó Schedule K1 (IRS Form 1065) – Box, 14 (Code A)</td>
<td>Part III Supporting documents (eg. W2, Box 1, Schedule C o C-EZ; Schedule F, Schedule K-1, Box 14, Code A)</td>
<td>Wages, Salaries, Tips, Etc + Business Income or Loss: Schedule C per Computer + Farm Income or Loss (Schedule F) per Computer</td>
</tr>
<tr>
<td>American Opportunity and Lifetime Learning Credits</td>
<td>N/A</td>
<td>Schedule 3 - Line 3</td>
<td>Amount of nonrefundable education tax credits included in 1040X Line 7, Form 8863 Line 19</td>
<td>Education Credit per Computer</td>
</tr>
<tr>
<td>Payments to tax-deferred pension and retirement plans</td>
<td>Forma W-2 PR, Encasillados 14 y 15</td>
<td>Form W-2, Boxes 12a - 12d: Codes D, E, F, G, H and S.</td>
<td>Form W-2, Boxes 12a - 12d: Codes D, E, F, G, H and S.</td>
<td>Form W-2, Boxes 12a - 12d: Codes D, E, F, G, H and S.</td>
</tr>
<tr>
<td>IRA deductions and payments to self-employed SEP, SIMPLE, Keogh and other qualified plans</td>
<td>Anejo A, Parte 1, Línea 7 Anejos J, K, L y M, Parte 3, Línea 28</td>
<td>Schedule 1 Line 15 ó Line 19</td>
<td>Part III Supporting Documents, if indicated</td>
<td>KEOGH/SEP Contribution Deduction + IRA Deduction per Computer</td>
</tr>
</tbody>
</table>

29 Polytechnic University of Puerto Rico
### Tax exempt interest income

<table>
<thead>
<tr>
<th>S #44d</th>
<th>P #92d</th>
<th>Anejo FF Parte 1, Línea 4, Anejo IE, Parte 2, Línea 2, suma de Letras A hasta I</th>
<th>Line 2a</th>
<th>Part III Supporting Documents, if indicated (e.g. 1099-INT, Box 8 + 1099-DIV, Box 11 + 1099 OID, Boxes 2 + 11)</th>
<th>Tax-Exempt Interest</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ingreso por Intereses Exentos de Impuestos</td>
<td></td>
<td></td>
<td>Line 2a</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Untaxed portions of IRA distributions and pensions

<table>
<thead>
<tr>
<th>S #44e</th>
<th>P #92e</th>
<th>Anejo H Línea 12 menos Línea 7</th>
<th>Part III Supporting Documents, if indicated</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parte no tributada de distribuciones de cuentas IRA o planes de pensión de Retiro</td>
<td></td>
<td></td>
<td>Part III Supporting Documents, if indicated</td>
</tr>
</tbody>
</table>

### Untaxed Portions of Health Savings Accounts

<table>
<thead>
<tr>
<th>S #44h</th>
<th>P #92h</th>
<th>Anejo IE, Parte II</th>
<th>Schedule 1 Line 12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Otro ingreso no tributado</td>
<td></td>
<td>Schedule 1 Line 12</td>
<td></td>
</tr>
</tbody>
</table>

### Payments to Tax-Deferred Pension Plans

- **Payments to Tax-Deferred Pension Plans** (Aportaciones a Planes de Ahorros o Retiro) - Report amount in box #14 and #15 (PR W2) or amounts in box #12 (D, E, F, G, H and S only) from W-2 Form.

---

### Student IRS Info

**What was your adjusted gross income for 2020?**

This amount is found on IRS Form 1040—line 11.

\[
\begin{array}{c}
\text{\$ 1,500} \\
\text{\$ 0.00}
\end{array}
\]

### Student Income from Work

**How much did you earn from working (wages, salaries, tips, etc.) in 2020?**

This amount is the total of IRS Form 1040—line 1 + Schedule 1, lines 3 + 8 + Box 14 (Code A) of Schedule K-1 (Form 1065).

\[
\begin{array}{c}
\text{\$ 1,200} \\
\text{\$ 0.00}
\end{array}
\]

### Student Additional IRS Info

**Enter the amount of your income tax for 2020.**

This is the total amount of IRS Form 1040—line 22 minus Schedule 2—line 2. If negative, enter a zero here.

\[
\begin{array}{c}
\text{\$ 0.00}
\end{array}
\]
• Provide the amounts for the following items. If none was received, enter $0.

Student Questions for Tax Filers Only

⚠ Please provide a valid response for all questions. If there is nothing to report, the answer should be zero.

Did you have any of the following items in 2020? Enter amounts for all that apply.

Combat pay or special combat pay. This should be zero for enlisted persons and warrant officers (including commissioned warrant officers) because combat pay is entirely nontaxable. Only enter taxable combat pay included in your (and, if married, your spouse’s) adjusted gross income.

$ 0.00

Student college grant and scholarship aid reported to the IRS in your income. Includes AmeriCorps benefits (awards, living allowances, and interest accrual payments), as well as grant and scholarship portions of fellowships and assistantships.

$ 0.00

Education credits (American Opportunity Tax Credit or Lifetime Learning Tax Credit) from IRS Form 1040 Schedule 3-line 3.

$ 500.00

Untaxed portions of IRA distributions and pensions from IRS Form 1040—(lines 4a + 5a) minus (lines 4b + 5b). Exclude rollovers. If negative, enter a zero.

$ 0.00

IRA deductions and payments to self-employed SEP, SIMPLE, Keogh, and other qualified plans from IRS Form 1040 Schedule 1-total of lines 15-19.

$ 0.00

Tax exempt interest income from IRS Form 1040-line 2a.

$ 0.00

• On the following screen, you must report amount paid in child support, the earnings received from work under a cooperative education program, and the earnings received from need-based employment programs. Do not include child support payments for children who live with you.

Student Additional Financial Info

⚠ Please provide a valid response for all questions. If there is nothing to report, the answer should be zero.

Did you have any of the following items in 2020? Enter amounts for all that apply.

Child support you paid because of divorce or separation or as a result of a legal requirement. Don’t include support for children in your household.

$ 0.00

Earnings from work under a Cooperative Education Program offered by a college.

$ 0.00

Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships.

$ 0.00
• Provide the required information on untaxed income.

**Student Untaxed Income**

- Please provide a valid response for all questions. If there is nothing to report, the answer should be zero.

Did you have any of the following items in 2020? Enter amounts for all that apply.

- Child support received for all children. Do not include foster care or adoption payments.
  - $ 0.00

- Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits). Do not include the value of on-base military housing or the value of a basic military allowance for housing.
  - $ 0.00

- Payments to tax-deferred pension and retirement savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 Form in Boxes 12A through 12D, codes D, E, F, G, H, and S. **Don’t include** amounts reported in code DD (employer contributions toward employee health benefits).
  - $ 0.00

- Veterans noneducation benefits such as Disability, Death Pension, or Dependency and Indemnity Compensation (DIC); and/or VA Educational Work-Study allowances.
  - $ 0.00

- Other untaxed income not reported, such as workers’ compensation, disability benefits, etc.
  - $ 0.00

- Money received, or paid on your behalf (e.g., bills), not reported elsewhere on this form. This includes money that you received from a parent or other person whose financial information is not reported on this form and that is not part of a legal child support agreement.
  - $ 0.00

• Do not skip the following questions regarding your assets.

**Student Assets**

Do you want to skip questions about your assets?  

- Yes
- No

As of today, what is your total current balance of cash, savings, and checking accounts?
  - $ 0.00

As of today, what is the net worth of your investments, including real estate (not your home)?
  - $ 0.00

As of today, what is the net worth of your current businesses and/or investment farms? **Don’t include** a family farm or family business with 100 or fewer full-time or full-time equivalent employees.
  - $ 0.00
Indepedents students

- Report the number of your/your spouse’s dependents. Do not include children for who you paid child support.

- Report the number of your household members that will be in college during this academic year.

- Students classified as independent for federal student aid purposes are not required to submit parental information. Therefore, answer “NO” to this question and click on “Continue”. If as of today, you are married, you are required to report your spouse’s 2020 income.
• Inform if you have filed the 2020 Income Tax Return.

![Student Tax Filing Status](image)

For 2020, have you completed your IRS income tax return or another tax return?

- Select
  - Already completed
  - Will file
  - Not going to file

• Select the tax return form filed and the marital status for tax filing purposes.

![Tax Return Form Selection](image)

What income tax return did you file for 2020?

- IRS Form 1040

For 2020, what is your tax filing status according to your tax return?

- Married - filed joint return

• Based on your answer to the questions above, the system will determine if you are eligible to use the IRS Data Retrieval Tool (IRSDRT) to electronically transfer your and your spouse’s income data into your FAFSA.

![IRS Data Retrieval Tool](image)

• After successfully importing the income information, the following screens will be presented. However, since the IRSDRT was used, for privacy purposes, the information fields will display the message of “Transferred from IRS” and you will not be able to make any changes.

• Using the IRSDRT will limit errors and speed up the verification process for your application. However, if you or your spouse are not eligible to use the IRSDRT, enter your income information manually. Use the following table as reference to answer questions about your income.
### 2020 Income Reference Chart according to Puerto Rico and U.S. Internal Revenue Service Forms

<table>
<thead>
<tr>
<th>FAFSA Element</th>
<th>FAFSA #</th>
<th>PR Tax Return (Planilla PR - No Federal 1040PR)</th>
<th>Form 1040 and Schedules 1, 2, 3, C, F &amp; K-1</th>
<th>Form 1040X (Amendment)</th>
<th>Tax Return Transcript</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adjusted Gross Income (Ingreso Bruto Ajustado)</td>
<td>S #36 P #84</td>
<td>Página 2, Encasillado 1, Línea 5 ó Anejo CO línea 6 (B+C)</td>
<td>Line 11</td>
<td>Line 1C</td>
<td>Adjusted Gross Income per Computer</td>
</tr>
<tr>
<td>U.S. Income Tax Paid (Impuestos Pagados)</td>
<td>S #37 P #85</td>
<td>Página 2, Encasillado 3, Línea 26 ó Anejo CO Parte III, Línea 10</td>
<td>Line 22 minus Schedule 2 - Line 2 (If negative, enter $0)</td>
<td>Line 8 (or if box 8962 is checked on 1040X Line 15, use 1040X Line 8 minus Line 29 from Form 8962)</td>
<td>Income Tax After Credits per Computer minus Excess Advance Premium Tax Credit Repayment Amount</td>
</tr>
<tr>
<td>Income Earned from Work (Ingreso de Trabajo)</td>
<td>S #38-39 P #86-87</td>
<td>Form W-2 ó Página 2, Parte 1, Línea 1 B y 1 C y Línea 2, suma de letras M, P, R y ó Anejo CO lneas 1 &amp; 2 más Línea 3, letras M, P, R y S</td>
<td>Form W-2, Box 1 or Form 1040 Lines 1 + Schedule 1 Line 3 + Line 6 + Schedule K1 (IRS Form 1065) -- Box, 14 (Code A) If any individual line item is negative, exclude that amount from calculation.</td>
<td>Part III Supporting Documents (e.g. W2, Box 1; Schedule C or C-EZ; Schedule F; Schedule K-1, Box 14, Code A)</td>
<td>Wages, Salaries, Tips, Etc. + Business Income or Loss: Schedule C per Computer + Farm Income or Loss (Schedule F) per Computer</td>
</tr>
<tr>
<td>American Opportunity and Lifetime Learning Credits (Crédito contributivo Oportunidad Educativa)</td>
<td>S #43a P #91a</td>
<td>N/A</td>
<td>Schedule 3 - Line 3</td>
<td>Amount of nonrefundable education tax credits included in 1040X Line 7, Form 8863 Line 19</td>
<td>Education Credit per Computer</td>
</tr>
<tr>
<td>Payments to tax-deferred pension and retirement plans (Aportaciones a Planes de Ahorros o Retiro)</td>
<td>S #44a P #92a</td>
<td>Form W-2 PR, Encasillados 14 y 15</td>
<td>Form W-2, Boxes 12a - 12d: Codes D, E, F, G, H and S.</td>
<td>Form W-2, Boxes 12a - 12d: Codes D, E, F, G, H and S.</td>
<td>Form W-2, Boxes 12a - 12d: Codes D, E, F, G, H and S.</td>
</tr>
<tr>
<td>IRA deductions and payments to self-employed SEP, SIMPLE, Keogh and other qualified plans (Aportaciones a Planes Privados de Retiro (juntadas SEP, SIMPLE, Keogh y otros planes cualificados))</td>
<td>S #44b P #92b</td>
<td>Anejo A, Parte 1, Línea 7 Anejos A, K, L y M, Parte 3, Línea 28</td>
<td>Schedule 1 Line 15 + Line 19</td>
<td>Part III Supporting Documents, if indicated</td>
<td>KEOGH/SEP Contribution Deduction + IRA Deduction per Computer</td>
</tr>
<tr>
<td>Tax exempt interest income (Ingreso por Intereses Exentos de Impuestos)</td>
<td>S #44d P #92d</td>
<td>Anejo FF Parte 1, Línea 4, Anejo IE, Parte 2, Línea 2, suma de Letras A hasta I</td>
<td>Line 2a</td>
<td>Part III Supporting Documents, if indicated (e.g. 1099-INT, Box 8 + 1099-DIV, Box 11 + 1099 OID, Boxes 2 + 11)</td>
<td>Tax-Exempt Interest</td>
</tr>
<tr>
<td>Untaxed portions of IRA distributions and pensions (Parte no tributada de distribuciones de cuentas IRA o planes de pension de Retiro)</td>
<td>S #44e P #92e</td>
<td>Anejo H Línea 12 menos Línea 7</td>
<td>(Lines 4a + 5a) minus (Lines 4b + 5b) If negative, enter 50. Exclude rollovers.</td>
<td>Part III Supporting Documents, if indicated</td>
<td>Total IRA distributions + Total Pensions and Annuities minus Taxable IRA Distributions + Taxable Pensions and Annuities</td>
</tr>
<tr>
<td>Untaxed Portions of Health Savings Accounts (Otro ingreso no tributado)</td>
<td>S #44h P#92h</td>
<td>Anejo II, Parte II</td>
<td>Schedule 1 Line 12</td>
<td>Schedule 1 Line 12</td>
<td>Health Savings Account Deduction per Computer</td>
</tr>
</tbody>
</table>

**Payments to Tax-Deferred Pension Plans** (Aportaciones a Planes de Ahorros o Retiro) - Report amount in box #14 and #15 (PR W2) or amounts in box #12 (D, E, F, G, H and S only) from W-2 Form.
• Enter your and your spouse’s amount of Adjusted Gross Income. If the tax return form shows a negative adjusted gross income value, enter $0.

![Student IRS Info](image1)

What was your and your spouse’s adjusted gross income for 2020?
This amount is found on IRS Form 1040-line 11.

![Input Field](image2)

• Enter your and your spouse’s 2020 income from work.

![Student Income from Work](image3)

How much did you earn from working (wages, salaries, tips, etc.) in 2020?
This amount is the total of IRS Form 1040-line 1 + Schedule 1, lines 3 + 6 + Box 14 (Code A) of Schedule K-1 (Form 1065).

![Input Field](image4)

How much did your spouse earn from working (wages, salaries, tips, etc.) in 2020?
This amount is your spouse’s portion of IRS Form 1040-line 1 + Schedule 1, lines 3 + 6 + Box 14 (Code A) of Schedule K-1 (Form 1065).

![Input Field](image5)

• Report if you filed a Schedule 1. Please, read explanation following the question for applicable exemptions.

![Student Simplified Path Determination](image6)

You indicated that you filed an IRS Form 1040. Did you file a Schedule 1? Select No if you did not file a Schedule 1 or only filed a Schedule 1 to report: unemployment compensation, educator expenses, IRA deduction, student loan interest deduction, Alaska Permanent Fund dividend, or virtual currency. Learn more about Schedule 1.

- Yes
- No
- Don’t know

• Based on your answer to the previous question, you may be required to report if either you or your spouse are dislocated workers.

As of today, are you (or your spouse) a dislocated worker?

- Yes
- No
- Don’t know
• In the following section, report if you or anyone in your household received benefits from these programs.

In 2020 or 2021, did you (or your spouse) or anyone in your household receive benefits from any of the federal benefits programs listed below?

Select all that apply or “None of the above.” If, at the time you are completing the FAFSA form, you (or your spouse) or anyone in your household did NOT receive any of these benefits during 2020 or 2021, but do receive any of them on or before December 31, 2021, you must return to the FAFSA form and update your response.

Answering these questions will not reduce eligibility for student aid or these programs.

- Medicaid
- Supplemental Security Income (SSI)
- Supplemental Nutrition Assistance Program (SNAP)
  Learn about SNAP.
- Free or Reduced Price School Lunch
- Temporary Assistance for Needy Families (TANF)
  Learn about TANF.
- Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)
  Learn about WIC.
- None of the above

• Enter the income tax paid amount. Note: This is the actual amount paid in taxes, not the total income received from work.

STUDENT INFORMATION
Student Additional IRS Info

Enter the amount of your (and your spouse’s) income tax for 2020.
This is the total amount of IRS Form 1040—Line 22 minus Schedule 2—Line 2. If negative, enter a zero here.

$ 0.00
• Answer the following items. Enter $0 if the item does not apply. In the event the information has been transferred using the IRSDRT, you will not be able to make corrections to such items.

**Student Questions for Tax Filers Only**

Did you (or your spouse) have any of the following items in 2020? Enter amounts for all that apply.

**Combat pay or special combat pay** This should be zero for enlisted persons and warrant officers (including commissioned warrant officers) because combat pay is entirely nontaxable. Only enter taxable combat pay included in your (and, if married, your spouse’s) adjusted gross income.

$ 0.00

Student college grant and scholarship aid reported to the IRS in your (and your spouse’s) income. Includes AmeriCorps benefits (awards, living allowances, and interest accrual payments), as well as grant and scholarship portions of fellowships and assistantships.

$ 0.00

Education credits (American Opportunity Tax Credit or Lifetime Learning Tax Credit) from IRS Form 1040 Schedule 3-line 3.

$ 1,200.00

Untaxed portions of IRA distributions and pensions from IRS Form 1040—(lines 4a + 5a) minus (lines 4b + 5b). Exclude rollovers. If negative, enter a zero.

$ 0.00

IRA deductions and payments to self-employed SEP, SIMPLE, Keogh, and other qualified plans from IRS Form 1040 Schedule 1 total of lines 15–19.

$ 0.00

Tax exempt interest income from IRS Form 1040-line 2a.

$ 0.00

• On this screen you should report the money paid for child support, as well as income received from cooperative education programs or employment programs based on your financial need. Do not include child support payments that are included in your family household.

Did you (or your spouse) have any of the following items in 2020? Enter amounts for all that apply.

Child support you (or your spouse) paid because of divorce or separation or as a result of a legal requirement. Don’t include support for children in your household.

$ 0.00

Earnings from work under a Cooperative Education Program offered by a college.

$ 0.00

Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships.

$ 0.00
• Provide the answers to the following questions about non-taxable income (if apply).

**Student Information**

**Student Untaxed Income**

Please provide a valid response for all questions. If there is nothing to report, the answer should be zero.

**Did you (or your spouse) have any of the following items in 2020? Enter amounts for all that apply.**

- **Child support received for all children. Do not include foster care or adoption payments.**
  - $ 0.00

- **Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits). Do not include the value of on-base military housing or the value of a basic military allowance for housing.**
  - $ 0.00

- **Payments to tax-deferred pension and retirement savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 Form in Boxes 12a through 12d, codes D, E, F, G, H, and S. Don't Include amounts reported in code DB (employer contributions toward employee health benefits).**
  - $ 0.00

- **Veterans noneducation benefits such as Disability; Death Pension; or Dependency and Indemnity Compensation (DIC); and/or VA Educational Work-Study allowances.**
  - $ 0.00

- **Other untaxed income not reported, such as workers' compensation, disability benefits, etc.**
  - $ 0.00

- **Money received, or paid on your behalf (e.g., bills), not reported elsewhere on this form. This includes money that you received from a parent or other person whose financial information is not reported on this form and that is not part of a legal child support agreement.**
  - $ 0.00

**On this question, report if your assets exceed $0.00. If yes, you will be required to provide your accounts and business worth information.**

**Student Assets**

As of today, does the total amount of your (and your spouse's) current assets exceed $0.00? ☐

☐ Yes

☐ No

As of today, what is your (and your spouse's) total current balance of cash, savings, and checking accounts?

- $ 420.00

As of today, what is the net worth of your (and your spouse's) investments, including real estate (not your home)?

- $ 0.00

As of today, what is the net worth of your (and your spouse's) current businesses and/or investment farms? *Don't Include* a family farm or family business with 100 or fewer full-time or full-time equivalent employees.

- $ 0.00
• On the FAFSA summary screen, you will be able to review the reported information. This step is very important to detect and correct any mistake before submitting your application. Expand all sections and review. Then, select “Continue”.

After reviewing your application, you will be required to electronically sign your FAFSA. If you previously entered your FSAID credentials, you will see the following screen. If you are a dependent student, one of your parents must sign your application.
• Read the information presented on the Agreement of Terms. Then, check the box at the bottom of the page and click on “Sign FAFSA Form”.

Read Before Proceeding

By signing this application electronically using your FSA ID (username and password) and/or any other credential or by signing a signature page and mailing it to us, YOU, THE STUDENT, certify that you

1. will use federal and/or state student financial aid only to pay the cost of attending an institution of higher education,
2. are not in default on a federal student loan or have made satisfactory arrangements to repay it,
3. do not owe money back on a federal student grant or have made satisfactory arrangements to repay it,
4. will notify your school if you default on a federal student loan, and
5. will not receive a Federal Pell Grant from more than one school for the same period of time.

By signing this application electronically using your username and password, and/or any other credential or by signing a signature page and mailing it to us, you certify that all of the information you provided is true and complete to the best of your knowledge and you agree, if asked to provide

1. information that will verify the accuracy of your completed form, and
2. U.S. or state income tax forms that you filed or are required to file.

You also certify that you understand that the secretary of education has the authority to verify information reported on your application with the Internal Revenue Service and other federal agencies.

If you sign this application or any document related to the federal student aid programs electronically using a username and password, and/or any other credential, you certify that you are the person identified by the username and password, and/or any other credential and have not disclosed that username and password, and/or any other credential to anyone else. If you purposely give false or misleading information, you may be fined up to $20,000, sent to prison, or both.

1. Harvey Lastname, agree to the terms outlined above.

• After the student signs the FAFSA form, the parent must enter the FSAID credentials to electronically sign your application. Click on “Provide Parent Signature”.

![Image of FAFSA form with instructions to sign and parent signature needed]
• Let your parent read the following information. Your parent is required to check the box as agreement of terms. Then, click on “Continue”.

• Your parent must enter the FSAID credentials. Then, click on “Sign and Submit FAFSA Form”.

Printed by EduTech Graphics.
• The FAFSA confirmation page will include important information on your estimated eligibility (EFC), your Data Release Number and other topics related to the FAFSA form processing.

What happens after your 2022-2023 FAFSA has been processed?
After submitting your FAFSA form, Polytechnic University of Puerto Rico will receive your application results in approximately 2 to 3 business days (if your FAFSA was electronically signed). If your application is selected for the verification process (EFC*), the Financial Aid Office will ask you submit the required documentation to confirm that the information submitted in your FAFSA is correct. Your student financial aid eligibility will not be evaluated nor disbursed if your file is incomplete. After your financial aid file is completed, we will proceed to determine your eligibility for the available student aid programs.

If you are interested in applying for a federal student loan, in addition to the FAFSA form, you need to complete your loan application through your MyPoly account. Once you have logged in, select the Financial Aid tab. You will find the Federal Direct Loan Request link at the end of the Links section. For more information, contact the Financial Aid Office through the following: ☎️ San Juan Campus ☎️ 787-622-8000 ext. 249 ☐️ asistenciaeconomica@pupr.edu ☎️ Miami Campus ☎️ 305-418-8000 ext. 708 or ☐️ marias@pupr.edu ☎️ Orlando Campus ☎️ 407-677-7000 ext. 806 ☐️ idiaz@pupr.edu.