



DEFINITION OF AN ACADEMIC PROGRAM MORATORIUM

An academic program placed into moratorium means that students will no longer be admitted into the program during the period of moratorium. Students currently enrolled or admitted before the program was placed into moratorium will be allowed to complete the program or will be transferred to another program or institution unless they have left Polytechnic University of Puerto Rico (PUPR). The university will assess the program's potential and either reinstate, reorganize or discontinue the program. A program shall not be in moratorium more than five years unless approved by the PUPR Board of Trustees.

JUSTIFICATION AND PROCEDURE TO PLACE AN ACADEMIC PROGRAM INTO MORATORIUM AND/OR PROGRAM TERMINATION

1. A moratorium may be recommended for an academic program given a justifiable cause. For instance, if student enrollment in a given academic program drops below a certain level, the academic program may become a financial burden to the institution. Another justifiable cause may be the lack of qualified faculty to sustain an academic program despite institutional efforts for recruitment. There may be other justifiable causes.
2. The PUPR Board of Trustees has the responsibility and final decision at the institutional level on whether to accept or reject a moratorium petition for a given academic program. Upon approval of the moratorium by the PUPR Board of Trustees, no students shall be admitted to an academic program which has been placed into moratorium.
3. The President of Polytechnic University of Puerto Rico, the Vice President for Academic Affairs and the Deans of Academic Programs may elevate a petition to the Board of Trustees for a moratorium of an academic program. Such petition must be accompanied by a written justification detailing the specific reasons why it is recommended to place an academic program into moratorium. Upon approval of the academic program moratorium by the PUPR Board of Trustees, the institution shall submit a formal request for a moratorium in an academic program to the Council of Education of Puerto Rico.
4. An academic program moratorium becomes a program termination after all enrolled students have completed the degree, transferred to another program or institution, or left PUPR unless the Board of Trustees approves the continuation of the moratorium.
5. If the academic program becomes a program termination, it will be officially closed and deactivated by the Registrar. The program may no longer be advertised or admit students and will be removed from the university catalog and all institutional websites.

Reviewed and recommended by Dr. Miguel A. Riestra on 08/20/2018

Revised by Dr. Miguel A. Riestra on 08/29/2018