

Office of Graduates Affairs

ADMISSION REQUIREMENTS:

All applicants for a Master's degree must comply with the following requirements:

1. Complete the admission application form.
2. Pay a \$50.00 admission fee (non-refundable).
3. Submit an official academic transcript directly from the university where the applicant obtained his/her Bachelor's degree, and a Graduation Certificate that includes the general grade point average* (document not required for alumni of the Polytechnic University of Puerto Rico). These documents must be sent directly by the institution to the Office of Graduates Affairs of the Polytechnic University of Puerto Rico.
4. Copy of the Birth Certificate (new format) or valid Passport.
5. Demographic Information Sheet (optional document that is used only for statistical purposes of the PUPR).

INTERNATIONAL APPLICANTS WITH FORM I-20

1. Complete the admission application form.
2. Pay a \$60.00 admission fee (non-refundable).
3. Submit an official transcript certified by the educational institution of origin and validated by the Ministry of Education of the applicant's home country as well as a U.S.A. academic equivalence certification for that degree obtained, made by an accredited evaluation firm (World Education Services, Inc.; Educational Evaluation, Inc. etc.). The academic equivalence certification must include the equivalent U.S.A. degree with a detailed evaluation, course by course, of an official transcript from the educational institution in the candidate's home country. These documents must be sent directly by the institution to the Office of Graduates Affairs at Polytechnic University of Puerto Rico.
4. Submit a sworn statement by the person that will cover the costs of the studies, indicating the annual amount assigned for this purpose.
5. Submit a copy of the Income Tax return of the person, residing in U.S. territory that will cover the cost of the studies or, if self-financed, submit a letter from the applicant's banking institution, certifying availability of funds to cover the studies.
6. Demographic Information Sheet (optional document that is used only for statistical purposes of the PUPR).
7. Copy of valid Passport.

APPLICANTS WITH VETERANS BENEFITS

1. Submit certificate of Eligibility (DD-214) issued to the Institution.
- For more assistance, you may contact the Registry Office and contact the Coordinator of Veterans Affairs.

MASTERS

• Master in Engineering Management

Student must have a Bachelor's degree in Engineering from an accredited university, with a minimum grade point average of 2.50*/4.00.

• Master in Business Administration

Student must have a Bachelor's degree in any discipline (includes Business Administration) from an accredited university, with a minimum grade point average of 2.50*/4.00.

• Master in Environmental Management

Student must have a Bachelor's degree in Natural Sciences from an accredited university, with a minimum average of 2.50*/4.00.

• Master in Manufacturing Competitiveness

Student must have a Bachelor's degree in Engineering, Natural Sciences, Business Administration, or an equivalent degree in any field related to industrial manufacturing from an accredited university, with a minimum average of 2.75*/4.00.

Master in Manufacturing Engineering

Student must have a Bachelor's degree in Engineering from an accredited university, with a minimum grade point average of 2.75*/4.00.

• Master in Civil Engineering

Student must have a Bachelor's degree in Civil Engineering from an accredited university, with a minimum average of 2.75*/4.00.

* Candidates with less than the required grade point average may be reconsidered by the Reconsideration Committee.

Office of Graduates Affairs

• Master in Electrical Engineering

Student must have a Bachelor's degree in Electrical Engineering or another related Bachelor's degree (subject to verification and approval) from an accredited university, with a minimum grade point average of 2.80*/4.00 in general courses and 3.00*/4.00 in specialty courses.

• Master in Computer Engineering

Student must have a Bachelor's degree in Computer Engineering or another related Bachelor's degree (subject to verification and approval) from an accredited university, with a minimum grade point average of 2.80*/4.00.

• Master in Computer Sciences

Student must have a Bachelor's degree in Computer Science or other related Bachelor's degree (subject to verification and approval) from an accredited university, with a minimum grade point average of 2.80*/4.00.

• Master in Mechanical Engineering

Student must have a Bachelor's degree in Mechanical Engineering or another related Bachelor's degree (subject to verification and approval) from an accredited university, with a minimum grade point average of 2.80*/4.00.

• Master in Geospatial Sciences and Technology

Student must have a Bachelor's degree in any discipline from an accredited university, with a minimum grade point average of 2.75*/4.00.

• Master in Landscape Architecture

Student must have a Bachelor's degree in Science of Landscape Architecture, Architecture or any other related Bachelor's degree (subject to verification and approval). All of these degrees must be from an accredited university, with a minimum grade point average of 2.85*/4.00. Successfully pass a formal interview with the Admissions Committee of the Landscape Architecture program. Submit an essay (of approximately 1,200 words) that describes a local landscape architecture problem, accompanied by an image that represents the described problem.

• Master in Sciences of Education in Natural Sciences and Mathematics

Student must have a Bachelor's degree in Education or another related Bachelor's degree (subject to verification and approval) from an accredited university, with a minimum grade point average of 2.50*/4.00.

* Candidates with less than the required grade point average may be reconsidered by the Reconsideration Committee.

NON-DEGREE STATUS

ADMISSION REQUIREMENTS

Any request to Non-Degree Status must comply with the following requirements:

1. Complete the application for admission of Non-Degree Status.
2. Pay a \$75.00 admission fee (non-refundable). If you decide to continue to apply for Master's degree and is active, you don't have to pay the admission fee again.
3. Request one (1) official transcript from the university where the applicant obtained his/her Bachelor's degree and a Graduation Certificate that includes the applicant's grade point average. These documents must be sent directly by the institution to the Office of Graduate Affairs of the Polytechnic University of Puerto Rico.
4. Student must have a Bachelor's degree in any discipline from an accredited university.
5. The students can only enroll in a maximum of 12 credits.
6. Copy of the Birth Certificate (new format) or valid Passport.

Considerations:

1. A student admitted as Non-Degree Status does not have guaranteed admission to a graduate program. The student must comply with the requirements of the program at the time of applying to the program.
2. If you choose to apply to a graduate program, previous courses will be considered if they were approved with a minimum of "B".
3. Once the student decides to formally request the program, he/she must submit the required documentation.

Restrictions:

1. A student previously admitted in the PUPR graduate level cannot request or changed under this status.
2. There is no financial aid.
3. The student must comply with institutional and Graduate School policies as described in the Graduate Catalog.
4. The student must have the prerequisite of the course at graduate level to enroll in a course if it's required.
5. The student's academic progress will not be measured with Non-Degree Status.

Office of Graduates Affairs

GRADUATE CERTIFICATES

ADMISSION REQUIREMENTS

- **GRADUATE CERTIFICATE IN INFORMATION ASSURANCE AND SECURITY (GCIAS)**
- **GRADUATE CERTIFICATE IN DIGITAL FORENSICS (GCDF)**

All applicants for a Graduate Certificate must comply with the following requirements:

1. Complete the application for admission to the Graduate Certificate.
2. Pay a \$75.00 admission fee (non-refundable). If you decide to continue to apply for Master's degree and is active, you don't have to pay the admission fee again.
3. Request one (1) official transcript from the university where the applicant obtained his/her Bachelor's degree and a Graduation Certificate that includes the applicant's grade point average. These documents must be sent directly by the institution to the Office of Graduate Affairs of the Polytechnic University of Puerto Rico.
4. Student must have a bachelor's degree in any discipline from an accredited university, with a minimum grade point average of 2.80/4.00.
5. Copy of the Birth Certificate (new format) or valid Passport.
6. The student must have approved a sub graduated course of a high-level programming language course with a minimum of "C" and a Calculus I course or equivalent.

Considerations:

1. A student admitted to the Graduate Certificate does not have guaranteed admission to a graduate program. The student must comply with the requirements of the program at the time of applying to the program.
2. If you choose to apply to a graduate program, previous courses will be considered if they were approved with a minimum of "B".
3. Once the student decides to formally request the program, he/she must submit the required documentation.

Restrictions:

1. A student previously admitted in the PUPR graduate level, cannot request or changed under this status.
2. There is no financial aid.
3. The student must comply with institutional and Graduate School policies as described in the Graduate Catalog.
4. The student must have the prerequisite of the course at graduate level to enroll in a course if it's required.
5. The student's academic progress will not be measured with Graduate Certificate Status.

TUITION FEES*

Per credit (Graduate Certificates and Masters)	\$240.00
Per credit for Master in Sciences of Education in Natural Sciences and Mathematics (MSED)**	\$280.00
Per credit for full Online Program (MEM-OL).....	\$240.00
Per credit for Landscape Architecture	\$260.00
General Fees	\$270.00
General Fees (Full Online Program)	\$280.00
ID Card (New Students)	\$15.00
Parking (Optional)	\$65.00
Laboratories (If required)	\$280.00

Courses are offered from Monday to Thursday from 6:30 p.m. to 10:30 p.m. and Saturdays from 8:00 a.m. to 12:00 noon and 1:00 p.m. to 5:00 p.m. Each course is offered once a week, for four (4) hours. Courses are also available through the Internet. ***
The Office of Graduates Affairs provides guidance, admission, enrollment and tuition services, without having to go through the general process of the Institution. We are located in Alhambra street #51, in the corner of Sevilla.

Tel. (787) 622-8000 Ext.686 • escuelagraduada@pupr.edu

** Tuition and fees schedules are subject to change without previous notice. ** The general fees do not apply. *** Online courses may have attendance requirements, per general institution process.*