

Recommendation Letter

Applicant Name: _____

Bachelor's Degree Graduation Date: _____

Recommended by:

Name: _____

Position: _____

Organization: _____

Address: _____

Phone: _____ Email: _____

INSTRUCTION FOR RECOMMENDER

Please provide your professional evaluation regarding the applicant by answering the following questions. Any information that you provide to us will consider strictly confidential.

1. How long have you known the applicant? _____

2. In what capacity have you know the applicant? _____

3. How do you evaluate the candidate ability to understand analytical concepts
 Outstanding Excellent Average Below Average

4. How do you evaluate the candidate ability to assume responsibility?
 Outstanding Excellent Average Below Average

5. How do you evaluate the candidate motivation and determination to achieve her/his goals?
 Outstanding Excellent Average Below Average

6. Is the candidate a person who you would like to be associated with in your profession?
 Agree Undecided Disagree

Please use the back of the form or additional sheets of paper to provide more comments. We are particularly interested in knowing the candidate characteristics (positive and negatives) that supports the information you have provided.

Signature

Date