



MIAMI CAMPUS OFFICIAL TRANSCRIPT REQUEST FORM

Dear Registrar:

Name of Institution (Please Print):		
Address:		
City:	State:	Zip Code:

**PLEASE SEND AN OFFICIAL COPY OF MY TRANSCRIPT TO THE
FOLLOWING:**

**ADMISSION OFFICE
POLYTECHNIC UNIVERSITY OF PUERTO RICO – MIAMI CAMPUS
8180 N.W. 36th Street, Suite 401
Miami, FL 33166**

BACKGROUND INFORMATION (PLEASE PRINT)		
Last Name:	First Name:	Middle Initial:
Maiden Name:	SSN:	
Address:		
City:	State:	Zip Code
Phone:	Email Address:	
Date of Birth:	Date of Attendance (mm/yr):	
Graduation Year (if applicable):		

ENCLOSED IS MY CHECK/MONEY ORDER IN THE AMOUNT OF \$ _____

*I am responsible for any transcript fees. If there is a problem in processing this request,
please notify me as soon as possible.*

Signature

Date

Thank You for Your Attention.

OFFICIAL TRANSCRIPTS

A transcript will not be considered official by Polytechnic University of Puerto Rico – Miami Campus unless it is sent ***DIRECTLY*** from your previous school or college to the Admissions office. It may not pass through the student and be considered official. Due to federal regulations Polytechnic University of Puerto Rico – Miami Campus requires that an official transcript be on file.